

**Rochelle Park Board of Education
Regular Meeting
April 2, 2012**

- I. Call to Order and Flag Salute**
- II. Roll Call**

Board Members	Present	Absent
Mr. Robert Verhasselt , Vice President		
Mr. Sam Allos		
Mrs. Teresa Cravello		
Mr. Jay Esposito		
Mrs. Maria Lauerman		
Mr. Mark Scully		
Mrs. Patricia Bilka, President		

Others Present:

- Bert Ammerman, Superintendent
- Ellen Kobylarz, Board Recording Secretary

III. Open Public Meetings Act, Chapter 231, P. L. 1975 Announcement – by Board President

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that: “The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meeting of bodies at which any business affecting their interests is discussed or acted upon. Notices announcing the date, time and place for this Regular Meeting were sent to all concerned individuals, associations and sent to the Star Ledger, The Record and The Our Town, in accordance with Chapter 231, P.L. 1975.”

IV. Superintendent’s Report

V. Business Administrator’s Report

VI. Public Questions on the Resolutions (Agenda Items Only)

During this portion of the meeting, the residents are invited to address the Board regarding agenda items only.

Motion by _____, seconded by _____, to open public comment at _____ p.m.

Roll Call

RV SA TC JE ML MS PB

Motion by _____, seconded by _____, to close public comment at _____ p.m.

Roll Call

RV SA TC JE ML MS PB

VII. Items for Board Action - Resolutions

Note: Resolutions marked with an asterisk are as a result of Executive Session Discussion.

Routine Matters R 1 to R 5

POLICY # 0168 – APPROVAL OF BOARD MINUTES

R1. RESOLVED: that the Rochelle Park Board of Education approves the minutes of the following meetings as amended:

- March 5, 2012 Caucus Meeting & Executive Session
- March 12, 2012 Regular Meeting
- March 28, 2012 Special Budget Meeting & Executive Session

Motion by _____ seconded by _____

Roll Call

RV SA TC JE ML MS PB

POLICY #5200 - ATTENDANCE

R2. RESOLVED: that the Board of Education approves the attendance report for the month of March 2012 as listed:

<u>Enrollment</u>		<u>Left</u>	<u>Entered</u>
Midland School	467		
Hackensack H.S.	127		
Academies/ Technical Schools	10		
Total	604		

<u>Pupil Attendance</u>		<u>Teacher Attendance</u>	
Possible Days	10274.	Possible Days	1031.8
Days Present	9774.5	Days Present	1000.8
Days Absent	499.5	Days Absent	38
% Present	95.1%	% Present	96.9%
% Absent	4.9%	% Absent	3.1%

Motion by _____ seconded by _____

Roll Call

RV SA TC JE ML MS PB

Policy #8420 – EMERGENCY & CRISIS SITUATIONS

R.3. RESOLVED: that the Rochelle Park Board of Education approves the following Fire and Security drills for February and March 2012 for the Rochelle Park School District.

- February**
- Fire Drill – February 1, 2012
- Security Drill- February 23, 2012

March 2012
Fire Drill – March 13, 2012
Security Drill- March 30, 2012

Motion by _____ seconded by _____
Roll Call

RV SA TC JE ML MS PB

Policy #5512.01 – HARASSMENT- INTIMIDATION AND BULLYING

R.4. RESOLVED: that the Rochelle Park Board of Education approves the following HIB Report for February and March 2012 on behalf of the Rochelle Park School District.

February 2012

Reported Incidents: 9
Number of Incidents determined to be HIB: 1
Number of Incidents determined not to be HIB: 8

March 2012

Reported Incidents: 0
Number of Incidents determined to be HIB: 0
Number of Incidents determined not to be HIB: 0

Motion by _____ seconded by _____
Roll Call

RV SA TC JE ML MS PB

POLICY #8210 - SCHOOL YEAR

R5. RESOLVED: on the recommendation of the Superintendent, that the Board of Education approves changes to the School Calendar for the 2011-2012 school year as submitted.

Motion by _____ seconded by _____
Roll Call

RV SA TC JE ML MS PB

Personnel Matters P1 to P2

POLICY #3240 – PROFESSIONAL DEVELOPMENT

P1. RESOLVED: on the recommendation of the Superintendent, that the Board of Education approves the participation of the persons named at the following workshops/conferences:

T. Budanskaya to attend “Cisco Systems BYOD” on March 28, 2012 in Iselin at no cost to the district for registration

Motion by _____ seconded by _____
Roll Call

RV SA TC JE ML MS PB

POLICY # 2340 – FIELD TRIPS

P2. RESOLVED: on the recommendation of the Superintendent, the Board of Education approves the following field trip requests:

S. Sacco, B. Weiner, L. Oles, & L. Fletcher to accompany the Band 5-8 and Chorus 6-8 to The Rochelle Park Senior Center on May 10, 2012 at a cost to the board for busing.

Motion by _____ seconded by _____
Roll Call

RV SA TC JE ML MS PB

FINANCE AND INSURANCE F1 to F7

Upon the recommendation of the Business Administrator to the Superintendent:

POLICY #6460 – PAYMENT OF GOODS AND SERVICES

F1 RESOLVED: that the Rochelle Park Board of Education approve the April 2012 Bill List as approved by the Finance Committee, attached and listed below:

A. Regular Bills - Fund 11	\$285,580.15
B. Regular Bills - Fund 20	\$ 12,449.04
C. Capital Projects – Fund 30	\$ 0.00
D. Debt Service – Fund 40	\$ 0.00
E. Food Service – Fund 50	\$ 9,988.72
F. Enterprise – Fund 51	\$ 12,449.04
TOTAL APRIL BILLS	\$298,029.19

TOTAL DISBURSEMENTS **\$ 298,029.19**

SUPPORT DOCUMENT 1

Motion by _____, seconded by _____
Roll Call

RV SA TC JE ML MS PB

Secretary’s Report

F2 RESOLVED, that the Rochelle Park Board of Education accepts the Board Secretary’s Financial Report for the months of February 2012.

SUPPORT DOCUMENT 3

Motion by _____, seconded by _____

Roll Call
RV SA TC JE ML MS PB

Treasurer’s Report

F3 RESOLVED, that the Rochelle Park Board of Education accepts the School Treasurer’s Financial Report for the month of February 2012.

SUPPORT DOCUMENT 4

Motion by _____, seconded by _____
Roll Call

RV SA TC JE ML MS PB

POLICY #6820 – FINANCIAL REPORTS

Monthly Budgetary Line Item Status Certifications

F4. RESOLVED, that the Board Secretary for the Rochelle Park Board of Education certifies that pursuant to NJAC 6A:23-2.11 (c) 3, as of February 29, 2012 that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23-2.11(a); and

FURTHER BE IT RESOLVED, that the Rochelle Park Board of Education certifies that pursuant to NJAC 6A:23-2-11 (c) 4 that after review of the board secretary’s and treasurer’s monthly financial reports and the advice of district officials, we have no reason to doubt that no major account or fund has been over-expended in violation of NJAC 6A:23-2.11 (b).

Motion by _____ seconded by _____
Roll Call

RV SA TC JE MS MS PB

Transfers

F5. RESOLVED, that the Rochelle Park Board of Education approves the line item transfers for March 2012.

SUPPORT DOCUMENT 2

<i>Date</i>	<i>Source Account</i>	<i>Target Account</i>	<i>Comments</i>	<i>Amount</i>
3/30 /12			See Attachment	\$62,111.12
			TOTAL TRANSFERS	\$62,111.12

Motion by _____ seconded by _____
Roll Call

RV SA TC JE MS MS PB

POLICY #7510 – USE OF FACILITIES

F6 RESOLVED: that the Rochelle Park Board of Education approves the application for use of school facilities made by the following groups/organizations listed below. The Board reserves the right to schedule school activities at any time.

Group/Organization	Use Purpose/Room	Date	Rental Fee
<input type="checkbox"/>			
RP Daisy Girls Scouts	Flower planting/outside Kdg. Room and along William Street (within the railroad ties)	Thursday, April 19, 2012 and Thursday, May 17, 2012 from 2:46 PM to 4:00 PM.	None
Rochelle Park/Maywood Girls Softball	Practice and Games/Softball field	Sundays- starting 4/29/12 to 6/10/12 from 2:00 p.m. to 8:00 p.m.	None

Motion by _____ seconded by _____

Roll Call

RV SA TC JE ML MS PB

POLICY# 6450 CHOICE OF VENDER

F7. RESOLVED: that the Rochelle Park Board of Education approves the purchase a Toro Grounds master 7210 Model #30363 commercial lawn mower and leaf mulching kit from Storr Tractor Company through Bergen County Purchasing Cooperative at a total price \$19,541.12.

Motion by _____ seconded by _____

Roll Call

RV SA TC JE ML MS PB

VIII. Reports – Committee Action Items

2010-2011 School Year

Committees	Chairperson	Co – Chairperson
Finance	Mrs. Bilka	Mr. Verhasselt
Education	Mr. Esposito	Mrs. Lauerman
Transportation	Mrs. Cravello	Mr. Scully
Building & Grounds	Mr. Verhasselt	Mr. Esposito
Community & School Activities	Mr. Scully	Mr. Allos
Legislation	Mrs. Bilka	Mrs. Cravello
Policy	Mr. Allos	Mrs. Lauerman
Board/Staff Relations	Mrs. Lauerman	Mr. Allos
Ad-Hoc Committees		
Negotiating	Mrs. Bilka	Mr. Allos, Mrs. Cravello,
Liaisons		
Joint Boards Coordination	Mrs. Cravello	Mrs. Verhasselt, Alternate
Bergen County School Boards	Mrs. Lauerman	Mrs. Cravello, Alternate
New Jersey School Boards	Mrs. Lauerman	Mr. Scully, Alternate
Municipal Alliance Liaison	Mrs. Cravello	Mr. Allos, Alternate

IX. Open to the Public (Any Item)

During this portion of the meeting, the residents are invited to address the Board with any questions, comments or concerns that may be in respect to the operation of their school.

Motion by _____, seconded by _____, to open public comment at _____ p.m.

Roll Call

RV SA TC JE ML MS PB

Motion by _____, seconded by _____, to close public comment at _____ p.m.

Roll Call

RV SA TC JE ML MS PB

X. Announcements

The Next Board Caucus/Regular meeting will be held on Monday, May 14, 2012 starting at 7:00 P.M., with the regular meeting immediately following the caucus in the Library/Media Center.

XI. Executive Session Announcement (if needed)

WHEREAS, the Rochelle Park Board of Education (hereinafter referred to as the “Board”) will convene in Executive Session to discuss confidential matters which include:

_____.

NOW THEREFORE BE IT RESOLVED, the Board shall move into Executive Session to discuss the above referenced matter(s).

BE IT FURTHER RESOLVED, that the minutes of the executive session will provide as much information as possible without violating any applicable privilege or confidentiality so that the public can understand what was discussed and when available what the Board decision was.

BE IT FURTHER RESOLVED, that the minutes of the executive session will be released to the public in an appropriately redacted form within a reasonable period of time after the privilege or confidentiality is no longer applicable to such minutes.

BE IT FURTHER RESOLVED, that the redacted portion of the executive session minutes will not be released until such time as the privilege or confidentiality is no longer applicable.

Motion by _____, seconded by _____, to enter into Executive Session at ____ p.m.

Roll call

RV SA TC JE ML MS PB

Motion by _____, seconded by _____, to close Executive Session at ____ p.m.

Roll Call

RV SA TC JE ML MS PB

Motion by _____, seconded by _____, to resume Regular Meeting Agenda at ____ p.m.

Roll Call

RV SA TC JE ML MS PB

XII. Adjournment

Motion by _____, seconded by _____, to adjourn meeting at ____ p.m.

Roll Call

RV SA TC JE ML MS PB